

FORM NO.1
Prescribed under Rule 3(2) and 3(6)
Application for permission to construct, extend or take
into use any building as factory

<p>1. Full name of the factory</p> <p>2. Full Address and location of the site / factory with pin code</p> <p>3. Address to which Communications are to be sent</p> <p>4. Number of workers proposed to be employed</p> <p style="text-align: right;">Men</p> <p style="text-align: right;">Women</p> <p>5. List of Plant and machinery (Give full details with Horse power of prime mover or Motors).</p> <p>6. Raw materials used in the manufacturing process</p> <p>7. Brief description of manufacturing process</p> <p>8. Final products and their output</p>	
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<p>9. Type and nature of wastes and effluents, their quantities and the methods of their disposal</p> <p>10. In case of extensions or additional Installations, reference numbers of plans approved earlier</p>	
<p>Date</p>	<p>Signature of Occupier (Name and Designation)</p>

INSTRUCTIONS

The Form together with following annexures shall be submitted in triplicate:

1. A flow chart of the manufacturing process supplemented by brief description of the process in its various stages.
2. Plans drawn to metric scale, prepared by a person holding a Diploma or Degree in Engineering or a Draughtsman Course approved by the Board of Technical Education or Equivalent thereto, showing:
 - (i) The site of the factory and Immediate surrounding including adjacent building, other structures, roads, canals, rivers, ponds, tanks, etc., drawn to a scale of 1 : 400 or 1 : 1200.
 - (ii) The plan, elevation and necessary cross-sections of various building indicating all relevant details relating to natural lighting, ventilation and means of escape in case of fire, drawn to scale of 1:100, ad
 - (iii) The position of the plant and machinery, aisles and passage ways, and

- (iv) The materials to be used for the constructions of buildings and roofing.
3. Original challan for scrutiny fee of Rs. 100- shall be enclosed for small scale industry; Rs. 1000- for large scale industry.