

Andhra Pradesh State Financial Corporation

P.B.No. 165, 5-9-194, CHIRAG ALI LANE, HYDERABAD-500 001.

Telex : 155-428 ASFC HD
Grams : "AFINCORP"

Phones : 37345, 6 & 7
223119, 224270, 71
34270, 36596

283

APPLICATION FOR GRANT OF
ASSISTANCE UNDER SIDBI SEED CAPITAL SCHEME
AND SPECIAL CAPITAL SCHEME OF APSEC

FROM _____

To
The Managing Director,
SFC/SIDC.

Date :

Sub : - Proposal for Special Capital Seed Capital Assistance... M/s.

Dear Sir,

We are promoting a project for the manufacture of -----
The details of the project are set out below. In order to meet the gap in our owned resources for financing the project, we request you to consider this application for grant of Special Capital Assistance / Seed Capital Assistance of Rs.Lakhs----- (Rupees -----
----- only) as per the norms of the Scheme.

A) Basic Information.:

1. Name of the Applicant (S) :
2. Age :
3. Name of the unit with address (office) :
4. Proposed location of the project (If in Backward area, please indicate A,B or C Category Dist.) :
5. Type of industry and name (S) of product (S) :
6. Constitution of the unit with date of Incorporation / establishment :
7. End use of product/s :
8. Collaboration, if any :
9. Cost of the project (Rs.lakhs) :
10. Amount of Special Capital / Seed Capital applied for (Rs.lakhs) :
11. Amount of term loan (s) applied for with names of institutions/banks and respective dates of application :
12. Status of application for term loan from Corporations/Banks :
13. Management set up envisaged

Sr. No.	Name	Age	Academic and Professional Qualification	Experience (indicate also No.of Years)	Present Status	Position responsibility proposed	Remarks
1.	2.	3.	4.	5.	6.	7.	8.

** Association / interest of promoters/ directors with/ in other industrial or business ventures if any, to be indicated under "Remarks" column.

B. Profile of Promoters

(a Separate sheet for each promoter in there are more than one) :

1. I) Name of the entrepreneur/ Chief Promoter :

ii) Is the proposed project the maiden venture of the Chief Promoter? :

iii) If answer to 1 (ii) above is 'No', please furnish brief particulars about the Main promoter's association / experience in industrial activities so far :

iv) Is the promoter graduating from SSI to medium scale sector for the first time ?

If yes, the details of the existing SSI project, Its operations, working results for preceding 5 years, are to be submitted. :

v) Is the entrepreneur taking over an existing sick/ closed industrial unit as per the scheme to be approved by financing institutions. If so, indicate the factors which motivate the promoter to take over a sick unit; promoter's own experience in the line, his future plan after take over. :

vi) Promoter's own contribution to the project
a) Amount in the name of the Chief Promoter along with percentage to project cost' equity capital. :

b) Amount in the names of promoter's wife, father, mother or other near relative joining as co-promoters (please specify) :

c) Amount in the names of other promoters (other than (b) indicating percentages) :

d) Amount to be brought in by relatives, Associates and friends other than (b) & (c) above; alongwith percentage :

2. Academic and professional qualification @ of promoters (B2 to B7 may be furnished separately for each of the promoters)

Name of the promoter	University/ Institute	Years		Degree/s	Division or class With remarks
		From	To		

3. Academic accomplishments of other awards (specialisation in any) of Chief Promoter :

4. Details of Technical / Managerial Training received. :

5. Membership of professional Organisation or Institution (s) :

6. Details (Title and year of publication) of any thesis or study paper published, contributions to any technical professional paper/ publications. Attach copies if available. :

7. Work experience of employment record :

Employer's name and address and name of person to whom her reported	Employed		Designation	Details of the job handled	Salary drawn past	Specific reasons for leaving
	From	To				

- Please give a resume highlighting, inter alia, position held from time to time, details of duty/ jobs handled, number of workers supervised, accomplishments, how the experience is relevant for implementing the proposed project, etc.

@ Copies of Certificates may be furnished

8. Nature of association proposed (job responsibility) in the project under consideration :

9. Whether resident Indian or Non-resident, if later, expected date of setting in India :

C. Family and Personal Background :
(in respect of each promoter on a separate sheet)

1. Please give the names and other relevant details of the persons with industrial background and related to the promoters who may have an interest (Financial, Management control etc.) in the project proposed. :

Name	Educational Qualification	Relationship To the chief promoter	Profession	Type of Industrial activity with Which Associated	Nature of interest in the proposed project

2. Details of Assets owned by individual promoters (Value Rs.in lakhs)

Land

Buildings

Investments (specify)

Movable assets

Cash and bank balance including deposits.

Total _____

Less: Liabilities _____

Net resources _____

3. Association with other concerns indicating the nature of interest (Financial and/ or other interest)

4. Sources of Funds for meeting promoters contribution. :

5. Particulars of income tax/wealth tax paid (last 3 years with clearance certificate, if any) :
6. Names and address of banker's to whom reference may be made :
7. Details of life insurance cover held in the Name of the promoter (S) :
8. Exposure of promoters to trade / business/ Industry (A brief write up may be attached) :

D. Project : Concept :

1. Choice of project (A brief write up setting out the considerations which weighed with the choice of the project and the factors based on which the promoters feel that can make a success of it, may be given) :
2. Criteria for eligibility for Special Capital Seed Capital Assistance
The entrepreneur should be one :
 - i) Who is technically qualified or otherwise considered suitable on account of professional experience gained in the line :
 - ii) Who has a worth while project technically feasible and economically viable :
 - iii) Who should possess/ have acquired or secured reasonable level of technical know-how, to utilise in a commercially viable venture. :
 - iv) Who has the ability to set up and run the enterprise. :

(Please appropriately indicate the management of the entrepreneur among the above classifications)

3. Identify the critical areas, say in management of financial, technological, marketing sectors in the project and indicate proposals for a handling them (Swot analysis) :
4. Present status of the project indicating steps taken for implementation, appointment of key personnel etc. The requirements of key personnel may be spelt out. :
5. The remuneration/ perquisites proposed to be drawn by the promoter (s) associates. :

E. Project Cost**Means of financing of the project**

	Rs.in Lakhs.		Rs.in Lakhs.
I) Land		1) Equity	
II) Land Development		a) Promoters contribution	
III) Building (s)		i) Contribution by Chief Promoter	
IV) Plant and Machinery		ii) Other promoters (close relatives and other co-promoters)	
V) Dies/Tools/Moulds/etc		iii) Relatives, friends & associate (otherthan(ii))	
VI) Testing Equipment		c) Special capital incentive from state government (specify)	
VII) Technical know-how/collaboration		d) Capital contribution from state level financial institution (s)	
VIII) Erection /installation		e) State subsidy	
IX) Others assets		f) Central subsidy	
X) Contingencies		g) Sales tax lon	
XI) Deposits		h) Special Capital Seed Capital Contribution	
XII) Preliminary and Pre-operative expenses			
XIII) Margin money for working capital			
Total equity :		Total equity :	

Debt.

Term loans from	:	
SFC	:	
SIDC	:	
Bank/s (specify name):	:	
Unsecured loans	:	
Others (specify)	:	

Total Debt	:	

** The maximum amount of seed capital is Rs.15 lakhs. Eligibility of a unit for seed capital is determined by the extent of gap in owned resources assuming based on debt-equity inform prescribed by IDBI. 1. Entrepreneurs will be required to maximise their contribution and secure a fair contribution form SIDC/SFC so that seed capital assistance can be considered to the minimum necessary to meet the gap in resources.

2. Mode of seed capital assistance preferred. : Soft loan or subscription to equity, participation-cum-redeemable preference shares of equity shares.

H. Project

- i) Licensed capacity :
- ii) Installed capacity :
- iii) Percentage of capacity utilisation
(in the initial four years) :
- iv) No.of Shifts :
- v) No. of Working days in a year :
- vi) Employment Potential :
- vii) I Implementation schedule :
- viii) Expected date of commercial
production :
- ix) Sources for procurement of main
Items of machinery and equipment :
- x) Technical process (specify if it is
new or established or the project
is on turn-key basis-a brier write
up giving the specialities of the
technology and the support servi-
ces in view may be given. :

1. Details of principal items of raw materials (names of item, sources, indigenous, imported, quantity required in first year, rate and value, flexibility of changing raw materials and their names etc.

Name of the principal raw material	Quantity	Rate Rs./Kg.	Value (Rs.in lakhs)
J. Details of marketing (Marketing Report, Export prospects-any firm arrangement proposed, names of clients contacted and their response, selling arrangements etc. Any specialiteis of the product may be highlighted			
K. Govt. Clearance/approvals obtained / applied/ to be applied :			
(copies to be submitted wherever possible)			
Clearance for			
i) Industrial license	:	:	:
ii) DGTD	:	:	:
iii) SSI registration	:	:	:
iv) Foreign collaboration, if any	:	:	:
v) Capital issue	:	:	:
vi) Import license for	:	:	:
a) Plant & Machinery	:	:	:
b) Raw Material	:	:	:
vii) Land/Site	:	:	:
viii) Power	:	:	:
ix) water	:	:	:
x) Effluent discharge/disposal	:	:	:
xi) Pollution control, if applicable	:	:	:
xii) Textile Commissioner's Permission	:	:	:
xiii) Clearance from food & Drug controller	:	:	:
xiv) Inspector of factories/boiler inspector	:	:	:
xv) Others (specify)	:	:	:

We hereby that to the best of our knowledge and belief, the information given herein before and the statements and other papers enclosed are true and correct in all respects. We further undertake to substantiate the particulars about promoter (s) with documentary evidence as and when called for:

Yours faithfully

(
For and on behalf of
)

**Encl: Copies of all documents relevant
For the proposal.**

**Note : To be submitted in triplicate to the concerned SFC after filling in all the columns,
Please indicate 'NA where not applicable. Incomplete application will not be
taken up for scrutiny/appraisal.**