

INFORMATION TO BE SUBMITTED FOR BILLS DISCOUNTING FACILITY

- I. A. Name of the Company :
- B. Brief History / Background OF :

- II. A. Name & Address of the promoters and their Background :

- B. Name and Residential Address And Tel.No. of the M.D. :

- C. Names and Address of the Principal Officers who can be contacted for any information/ clarification and follow-up. Their Residential Tel.Nos. :

- D. Names of the Board of Directors. :
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.
 - 6.
 - 7.
 - 8.
 - 9.
 - 10.

E. Name(s) of the Business
Group to which the Company belongs. :

III.A. Please give a note on the main line of activity, availability of Raw materials, power supply, Technology Tie ups. Marketing Net work available with the Company to market the products, present orders on hand, important achievements of the Company etc. :

B. Please give a note on the General Industry performance. :

IV. SHARE CAPITAL :

- A. Details of public Issue/ Private placement if any :
1. Size of the issue : Rs.
 2. Face value : Rs.10/-
 3. Month & Year of Issue :
 4. Premium collected : Rs.
 5. Details of Firm Allotment :
 6. Calls in arrears :
 7. Names & Addresses of lead :
 8. Whether the issue fully subscribed or underwriters devolvement is there. :
 9. Names of the Stock Exchanges, where shares are listed. :
 10. Presen market value :
 11. 90 days High & Low :

V. A. Assistance from Term Lending & Other Institutions and Banks (Long term) :

Name & Address of TL/Bank which extended Term Loan	Loan Amount Sanctioned.	Present Balance outstanding	Over dues	
			Principa	interest

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Action taken / proposed to be taken for payment of overdues.

B. Unsecured Loans / Fixed Deposit. :

i. Unsecured Loan :

Name of the Lender	Amount	Rate of Interest	Due Date for payment	Remarks
-----	-----	-----	-----	-----

ii. **Fixed Deposits:**

Total Amount raised	:		
Period of the Deposit	:	Minium	Maximum
Rate of Interest	:		

In the Remarks column please indicate any legal action taken by any party for non payment of unsecured loan / fixed Deposit.

iii. **Statutory Liabilities:**

- A. Whether the Company is regular in payment of statutory liabilities. If not indicate arrears payable.
- B. Upto what year Income Tax :
Sales Tax Assessments are completed.
- C. Details of unpaid/disputed :
Amount if any.
- D. Any claims by IT & Sales :
Tax Department on account of Raids etc. are pending, if so give particulars.
- E. Amounts claimed and pending :
for payment due to dispute or otherwise to Customs Excise Department or any other Department, may please be indicated.

VI. Legal Cases:

Please furnish details of :

A. Suits pending against the Company. :

B. Suits pending against the company for cheques issued but not honoured. :

C. Suits by Company against Customers etc., for cheques bounced. :

AUTHORISED SIGNATORY

ANNEXURE - I

INFORMATION TO BE SUBMITTED FOR BILL DISCOUNTING FACILITY

I. A. Name of the Company

B. Address: i. Read Office

Telephone NO.

Fax No.

ii. Administrative/
Corporate Office

Telephone No.

Fax No.

iii. Factory/Works

Telephone No

Fax No.

C. Line of Activity

D. Date of Incorporation

E. Date of Commercial
Production.

II. PRESENT PROPOSAL

A. Bill Discounting Limit
Received

:

Rs.

Lakhs.

B. Purpose of the Borrowing

:

C. Whether the Borrowing is :
for purchase Bills
Discounting / Sale Bills
Discounting.

D. In case of purchase Bill :
Discounting

i.) Please furnish name, Addresses
of important suppliers who are
going to draw Bills / Hundies
and the nature of product/material

E. In case of Sale Bills
Discounting:

Please give the names & :
Addresses of the Companies/
parties to whom supplies are
going to be made and who will
accept the Hundies/Bills of Exchange.

Also enclose their latest

Balance sheet.

F. Please indicate if any
Supplier/Buyer belong to
the same group/or subsidiary
of the Applicant Company.

G Present Working Capital
Limits available:

1) Name of the Bank, Branch	Nature of Limit	Limit	Present Balance	Irregularity if any.
-----	OCC/KCC/Bills Discounting FLC/ILC guarantee from	-----	-----	-----

(please indicate the name of the officer who can be contacted for an opinion on the Account of the Company)

2) If any enhancement in working capital limit is required, please indicate the enhancement requested under each head of working capital limit :

(Copy of working capital sanction be enclosed)

3) If there is any irregularity please indicate Action taken / proposed to be for regularisation. :

H I. Justification for the facility requested for from APIDC when limits are available from Bank. :

II. How the Company proposes to meet the commitments under this facility, if granted on the due date :

III. **SECURITY :**

a) Whether the Company can provide 1st charge / paripassu First charge on the Fixed Assets of the Company :

If (a) is not possible,
Please give:

b) Particulars of other property offered as collateral security. :

c) If the property belongs to a third party, full name. Address, Telephone No. of the third party and his/her relationship with the company or Promoters/MD be given. :

d) Present value of the property: offered as security. : Rs. lakhs.

IV. **PAST PERFORMANCE :**

A. Summarised Working results for the last 3 years:

	year ended -----	Year ended -----	Year ended -----
Installed capacity (MT)			
Production quantity (MT)			
Percentage of capacity utilisation	-----	-----	-----

Income : (Rs. in lakhs)

Sales	-	-	-
Other Income	-	-	-
STOCK ADJUSTMENT(+)/ (-)	-	-	-

TOTAL

Expenditure: Rs. in lakhs

Raw Material consumed	-	-	-
Manufacturing expenses	-	-	-
Personal expences	-	-	-
Admin.. Selling expences	-	-	-
Financial charges	-	-	-
Depreciation	-	-	-
Others (pl.specify)	-	-	-

TOTAL

Profit Before Tax

Provision for Tax

Profit After Tax

Cash profit

Percentage of
Dividend paid.

B. Summarised Financial position for the last three years

(Rs. in lakhs)

	Year ended -----	Year ended -----	Year ended -----
SHARE CAPITAL:			
Share Application Money			
Reserves & Surplus (Net of Revalidation Reserve)			
Total			
Less: Miscellaneous ex- penses not written off.			
Net worth			
SECURED LOANS			
Cash Credit			
Others			
UNSECURED LOANS			
Term Loans (Long term)			
CURRENT ASSETS			
LOANS & ADVANCES			
Inventories			
Sundry Debtors			
Loans & Advances			
Cash & Bank Balance			
Others (pl. specify)			
Provisions excluding Bank OCC			
Net Working capital			

Important Ratios

Current Ratio

Debt Equity Ratio

DSCR

Net profit to sales (%)

Sundry Debtors
Turn over (n No.of days)

E P S

Book value of the share

V. **Present Exposure with
APIDC. if any**

(Rs. in lakhs)

Nature of
Assistance given

Amount
Sanctioned

Present
Balance

Term Loan

Short Term Loan

Equity

Others (pl. specify)

(Please state whether the above Accounts are Regular or not)

VI. References NBFCs. Banks, etc.

AUTHORISED SIGNATORY