

**APPLICATION FOR THE ISSUE OF A DUPLICATE PASS CERTIFICATE CONDUCTED BY
THE STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
ANDHRA PRADESH : : HYDERABAD**

1. Name of the Applicant (in block letters) :
 2. Address of the Applicant :
 3. Father's Name :
 4. Commercial Institute through which the applicant appeared for Examination
 5. Serial Number and a Register Number of the Certificate issued to him.
 6. Number of times the applicant appeared for the Certificate Examination with month and year of the examination and the Registered number assigned to each appearance.
 7. Detailed circumstances under which the application for the issue of Duplicate certificate is made.
 8. Whether the affidavit made on stamped paper for Rs.10/- regarding loss of the original certificate beyond recovery from the Magistrate is attached.
 9. Whether the D.D. for Rs. of any Scheduled Bank in the state in favour of secretary, State Board of Technical education and training, AP.,Hyderabad towards fee for issue of duplicate certificate is enclosed.
- NOTE: NAME OF THE BANK WITH
D.D.NO.& DATE TO BE MENTIONED.
10. Whether the certificate has at any time been suspended OR Cancelled.
 11. Whether any complaint was given to the police about the loss of Certificate, if so enclose copy of complaint along with the Police Enquiry Report.
 12. Whether the copy of Marks list is enclosed.

D E C L A R A T I O N

I solemnly declare that the particulars furnished above are true to the best of my knowledge and belief.

DATED:

SIGNATURE OF THE APPLICANT

Note: The furnishing of In-Accurate or false particulars will details besides with holding of the Duplicates certifi cates such Disciplinary action as may be called for or deemed fit by the Secretary State Board of Technical Education and Training , A.P., Hyderabad.

IDENTIFICATION CERTIFICATE OF THE PRINCIPAL

I certify that the above particulars furnished by the candidate have been varified and found correct with the reference to the records of the institute and the applicant SRI/KUM..... (Name to be given) is the same person to whom the Original Certificate was issued and the issue of the Duplicate to the candidates is recommended.

STATION:

SIGNATURE OF THE PRINCIPAL
(WITH SEAL)

DATE:

D E C L A R A T I O N

I do hereby that my Original Pass Certificate bearing Sl.No.....with Regd.No.....of theState Board of Technical Education and Training, Andhra Pradesh, Hyderabad.

is neither suspended not cancelled by the competent authority.

DATED:

SIGNATURE OF THE CANDIDATE

Note:

The following certificate s hould be send along with the applicant without fail.

- (1) Bank demand draft for Rs. 300/- infavour of the Secretary State Board of Technical Education and Training, A.P.. Hyderabad.
- (2) An affidavit on stamped paper worth of Rs. 10/- duly Signed by Ist class Magistrate.
- (3) A Declaration by the candidate that the Original Certificate was not suspended or cancelled, by the competent Authority.
- (4) An Identification cerficate from the concerned Principal of the Institute to the effect that the candidate same person to whom the original certificate was issued.
- (5) Police Enquiry certificate.
- (6) Pass port size Photos with Signature.

Photo without
Attestation

Photo with
Attestation by any
Gazetted Officer.

C E R T I F I C A T E
(Issued by the Gazetted Officer)

This is to certify that Sri / Kum. _____
S/o, D/o _____ R/O _____
has appeared for _____ Examination from _____
centre and passed with registered number _____. The
photo attested by me is of _____

Dated:

SIGNATURE

C E R T I F I C A T E
(Issued by the Institute Principal)

This is to certify that Sri/Kum _____
S/o, D/o _____ R/o, _____
appeared for _____ Examination held in _____
_____ from _____ Centre and passed the Examination
with Registered number _____. The photo attested by gazetted officer is of Sri/kum. _____
: _____ only.

Dated:

SIGNATURE

NM

A F F I D A V I T

I.....
Son of / Daughter of.....
Age.....Occupation.....Resident of.....
on solemnly oath and affirmation declare as under-

1. That I have appeared for.....Examination held
in the month of19 with Regd.No..... through.....
.....Institute/Polytechnic.
2. That the Original Certificate/Diploma issued to me by the state Board of Technical Education and
Training has been lost by me while.....
details.....
and inspite of my best effort, I am unable to trace it and it is lost beyond recovery. In case it is traced
in future I shall submit it to the state Board of Technical Education and Training Andhra Pradesh,
Hyderabad for cancellation.
3. That I am indeed of duplicate copy of the said certificate/Diploma for which purpose, I am hereby
making this declaration as required by the secretary state Board of Technical Education and Training,
Andhra Pradesh, Hyderabad.

Date:

SIGNATURE OF DEPONENT

(COURT SEAL)

SWORN BEFORE ME.

DATE:

FIRST CLASS MAGISTRATE: