

F O R M – III

(Revised)

(Under Rule 9 (2) & Rule 9 (3) (a) of G.O.Ms.No.29 Edn. (Rules), dated 5-2-1987, read with
G.O.Ms.No.2, dated 2-1-2001)

APPLICATION FOR GRANT OF AFFILIATION TO COLLEGES

1. (a) College Code :

(b) Name of the institution with full address :
2. Date of opening of the institution :
(Copy of order of permission to be enclosed)
3. Name of the educational agency :
4. Name of the secretary / correspondent / address and phone no. :
5. (a) Proceedings no. and date of grant of first affiliation by B.I.E
(Copy of the order to be enclosed)

(b) Proceedings no. and date of latest affiliation granted by B.I.E
(Copy of the order to be enclosed)

(c) Proceedings No. and date of additional sections sanctioned during 1998-1999
(Copy of the order to be enclosed)
6. Category of Affiliation now applied for :
(Long term, Medium terms, Short term)
7. (a) Number and details of sections and second languages sanctioned as on 1998-1999 *(Original sections + additional sections sanctioned during 1998-1999)* :
8. Number of students admitted section-wise from the date of first affiliation every year
(List to be enclosed) :

S.No.	Academic year	Sections (combination-wise)	Total No. of students admitted

9. List of teaching and non-teaching staff as on 01-04-2001 in **annexure - A**.

10. Details of corpus fund (endowment) created, (*enclose copies of documents*)

Name of the Bank	E.D.R.No. & date	Amount (Rs. In Lakhs)	Date of Maturity

11. Details of Furniture, Lab equipment of each department, Books available in Library and sports & games material Available : (*List to be enclosed*)

12. (a) Details of accommodation

Building

Plinth area

Nature of ownership

Lease starting date

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Lease expiry date

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13. Arrangements made for medical inspection of students :

14. Sanitary facilities available (*Sanitary certificate from the prescribed Health Officer to be enclosed*)

15. Particulars of affiliation fee paid

Name of the Bank :

D.D.No. & Date :

Amount :

Affiliation fee should be paid @ Rs.1000/- Per section (both for original and additional Sections sanctioned in 1998-99, subject to a Maximum of 11 sections)

16. Whether the educational agency is agreeable to abide by the rules and regulations prescribed for granting of temporary / permanent recognition / affiliation and other rules made under various provisions of Andhra Pradesh Education Act, 1982.

DECLARATION

On behalf of the educational agency of the Institution, I _____

_____ S/o, D/o, W/o. _____

do hereby declare that the rules and departmental orders have been fulfilled and I also declare that we shall abide by the conditions, rules of recognition / affiliation and also other relevant provisions of the A.P. Education Act, 1982 (Act No. 1 of 1982) and the rules made thereunder.

I also declare that the particulars given above are correct to the best of my knowledge.

Station :

**SIGNATURE OF THE SECRETARY
CORRESPONDENT OF THE COLLEGE**

Date :

NAME

ANNEXURE – A

(DETAILS OF FACULTY APPOINTED)

1.	<input type="text"/>		
2.	<input type="text"/>		
3.	<input type="text"/> <input type="text"/> <input type="text"/>	4.	<input type="text"/>
	(enclose copy of SSC)		
5.	<input type="text"/>	6.a.	<input type="text"/>
		b.	<input type="text"/>
	(enclose copies of certificates)		(Mention Designation & period of working)
7.	<input type="text"/> <input type="text"/> <input type="text"/>	8.Rs.	<input type="text"/>

Passport size photograph with signature of staff member

II.			
1.	<input type="text"/>		
2.	<input type="text"/>		
3.	<input type="text"/> <input type="text"/> <input type="text"/>	4.	<input type="text"/>
	(enclose copy of SSC)		
5.	<input type="text"/>	6.a.	<input type="text"/>
		b.	<input type="text"/>
	(enclose copies of certificates)		(Mention Designation & period of working)
7.	<input type="text"/> <input type="text"/> <input type="text"/>	8.Rs.	<input type="text"/>

Passport size photograph with signature of staff member

III.

1.

2.

3. 4.

(enclose copy of SSC)

5. 6.a.

(enclose copies of certificates)

b.

(Mention Designation & period of working)

7. 8.Rs.

Passport size
photograph
with signature
of staff
member

1. FULL NAME

2. FATHER'S NAME

3. DATE OF BIRTH

4. SUBJECT TAUGHT

5. QUALIFICATIONS

6. PARTICULARS OF WORKING

7. DATE OF APPOINTMENT

8. REMUNERATION PAID

SIGNATURE OF THE PRINCIPAL
(Seal)

**CHECKLIST FOR PROCESSING THE PROPOSALS FOR EXTENDING
PROVISIONAL AFFILIATION**

1. (a) College Code :
(b) Name of the institution with full address
2. Whether the application submitted is in the Prescribed Form-III? :
3. Whether the first permission copy enclosed? : YES / NO
4. Copy of order of permission is enclosed or not ? : YES / NO
(a) LOI
5. **Name of the educational agency** :
6. (a) Name of the secretary / correspondent / address and phone No. :
(b) Whether there is any change in the Secretary / Correspondent ? : YES / NO
(c) If changed whether it is ratified? : YES / NO
7. Whether proceedings copy of latest affiliation granted by B.I.E enclosed ? : YES / NO
8. Whether proceedings copy of additional sections sanctioned during 1998-99 enclosed ? : YES / NO
9. Whether proceedings copy of Grant-in-aid is enclosed ? : YES / NO
10. Category of Affiliation now applied for :
(Long term, Medium term, Short term)
11. (a) Number and details of sections and second languages sanctioned as on 1998-99 :
(Original sections + additional sections sanctioned during 1998-1999)

(b) Particulars of affiliation fee paid

Name of the Bank :

D.D.No. & Date :

Amount :

*Affiliation fee should be paid @ Rs.1000/-
Per section (both for original and additional
Sections sanctioned in 1998-1999, subject to a
Maximum of 11 sections.)*

(c) Whether the D.D. is sent to 'I' section : YES / NO

12. Whether number of students admitted section wise
from the date of first affiliation every year : YES / NO
enclosed ?

13. Whether list of teaching and non-teaching : YES / NO
Staff as on 01-04-2001 as per Annexure-A

14. (a) Details of corpus fund (endowment) created. (*enclose copy of documents*)

Name of the Bank	F.D.R.No. & date	Amount (Rs. In Lakhs)	Date of Maturity

(b) Whether the FDR produced is in the name of : YES / NO
The society as per the sanction orders ?

(c) If the society is changed whether it is ratified ? : YES / NO

15. Whether details of Furniture, Lab equipment
of each department, Books available in Library : YES / NO
and sports & games material enclosed ?

16. (a) Details of accommodation

Building
Nature of ownership

Own

Plinth area

Leased

Lease starting date

D D M M Y Y

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Lease expiry date

D D M M Y Y

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17. Sanitary facilities available whether sanitary certificate : YES / NO
from the prescribed health Officer is enclosed
18. Whether the educational agency is agreeable to abide by : YES / NO
the rules and regulations prescribed for granting of
temporary / permanent recognition / affiliation and other
rules made under various provisions of A.P.Edn.Act 1982