

CHECK LIST FOR RENEWAL OF RETAIL / WHOLE SALE DRUG LICENCES

(All documents have to be submitted in Duplicate)

1. Covering letter
2. Challana : Head of Account 0210-Medical and Public Health, 04-Public Health, 104 Fees,Fines etc
3. Form – 19
4. Copy of existing drug licences
5. Declaration of proprietor / partner / director / G.P.A/ R.P. / Q.P. / C.P. in the new format with latest passport size photo.
6. Declaration of R.P. / Q.P. in the format with D.I. Endorsement.
7. Updated Registered Pharmacist Certificate Copy
8. Self addressed envelop with postage stamps for Regd.post with Ack.due.