

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED
Consumer Service Center

From:

A.E /Operation

To

The Officer on Duty

Lr.No.

Sir,

Sub: - Extension of LT supply in Category.....to
Sri / Smt / Ms..... - Reg

Ref: - Regd. No. :

The consumer's premises was inspected on..... and the estimate was sanctioned vide.....

The communication for payment of the necessary charges is enclosed herewith for issuing the same to the consumer.

Encl: As above

Yours faithfully

A.E /Operation

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED
Consumer Service Center

From:

A.E /Operation

To

The A.A.O / E.R.O

Lr.No.

Dt.

Sir,

Sub: - Commercial matters-Request of Sri/Smt/M/s..... Bearing
Consumer Service No.....on the issue of Report-Reg

Ref: - Application No.:.....

The commercial matter requested vide reference cited above has been examined and attended to and necessary documents are enclosed herewith for taking further action from your end.

A detailed report of the same is herewith enclosed for intimating the same to the consumer.

Encl: As above

Yours faithfully

A.E /Operation

Copy to: Officer on duty / Consumer Service Center

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED
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A.E /Operation

Copy to: Officer on duty / Consumer Service Center

DOCUMENTS REQUIRED FOR CHANGE OF NAME

1. Application form, Registration Fee D/D Rs.25/- Nov – D/s Rs. 50/-.
2. Application to be filled up by consumer
3. Sale Deed/Ownership Documents/Lease Deed/Memorandum of articles if the LTD/CMPY/NOC from Co-owner if the property is jointly regd. (Xerox copy to be enclosed).
4. Latest MCH Tax receipts.
5. Transfer Application Form to be signed by earlier owner/present owner in the prescribed proforma.

(OR)

6. Under taking by the present owner if builder or earlier owner is not available on Non Judicial stamp paper worth Rs.20.& 10
7. Latest Bill/receipt copies of previous months.

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED

**APPLICATION FOR SUPPLY OF ELECTRICITY AT LOWER TENSION
For New or Additional Loads**

To
The A.E (Operation)

Registration No :
Date of Registration :
Location Code :

I / We request you to supply electricity at L.T to my premises
as mentioned below:-

1. Name of Customer :
2. Address for Communication :

3. Status of Customer :

Individual Registered Partnership
Unregistered Partnership Public Ltd Company
Pvt. Limited Company Any others

4. Social Group S.C S.T Others

5. Location of Premises where supply is required

6. Category of Supply

Cat – I Domestic Cat – II Non-Domestic
Cat – III – Industrial Cat IV – Cottage Industry
Cat V – Agriculture Cat VI – Street Lights
Cat VII – General Purpose Cat VIII – Temporary Supply

7. Contacted Load K.W / H.P

Details of Connected Load

Application	Nos	Total Watts
-------------	-----	----------------

Lights		
Fans		
Fridge		
Mixer		
Grinder		
Washing Machine		
Electric Iron		
A.C		
Geysers		
Water Pump		
Cooking Range		
Others		

Total Load -----

Existing Load
Additional Load
Total Load

ACKNOWLEDGEMENT

Location Code :
Registration No :
Date of Registration :

Signature of Authorized Person
with Stamp

UNDERTAKING

1. I / We undertake to agree to pay the Tariffs and Miscellaneous charges prescribed by the APCPDCL and to abide by the terms and conditions of supply notified by the APCPDCL from time to time, which shall govern the supply of Electricity to me / us in all respects.

2. I / We request that the APCPDCL should provide necessary meter / meters / metering Equipment

3. I / We shall undertake to execute an Agreement in the prescribed form, if so called upon by The APCPDCL whether such an agreement is executed or not, this application itself shall oblige me / us to conform to and abide by the terms and conditions of supply notify by the APCPDCL from time to time.

Signature of the Consumer

Witness

- 1.
- 2.

Tick () which ever is applicable with:

1. In case of S.C or S.T – necessary community certificate should be produced.
2. In case of Partnership – location, head office, names and addresses of partners and copy of partnership deed should enclosed.
3. In case of Company – names of the present directors and copy of Memorandum of Articles of Association should be furnished.

Central Power Distribution Company A.P. Limited

OPERATION NORTH CIRCLE

TRANSFER APPLICATION FORM

I _____ here by transfer my service connection No. _____ at door no _____ street _____ Town _____ to Sri/Smt./Kumari _____ With security deposit of Rs. _____ (Rupees _____) Pledged by me, as I have 1) left the house of 2) sold the house or 3) Mortagaged and I have nothing to do with the service from henceforth, as have foregone all my rights in the service connections.

Signature of Transferer

I _____ here by agree to transfer of the said service connection to _____ at door No _____ Street _____ town _____ with the security deposits as I have taken possession of the said premises from Sri/smt/kumari _____ I hare by agree to abide by the conditions of the agreement for the requisition entered into by sri/smt/kumari _____ With the APCPDCI/APSEB. I agree to execute agreement and L.T. requisition and abide by the conditions laid by the Board if required.

Signature of transferee

UNDERTAKING

I _____ S/O Sri. _____ Resident of
H.No. _____ and owner is here by undertake the responsibility in
connection with the correctness of documents submitted by me at your office for the
purpose of transfer of service A/C No. _____ which is running in the name
of Sri/Smt. _____ to my favour.

I also undertake that I agree to abide the terms and conditions of supply of the
APTRANSCO and I will be held responsible for all purpose and any Legal obligations and
Liabilities which may arise to future due to transfer of service in my favour and the
transferring authority is at liberty to cancel the above said transfer without any notice and
assigning any reasons if considered.

Submitted to the Assistant Accounts Officer, E.R.C.I, Greenlands, Hyderabad for
taking further action in the matter please.

HYDERABAD.

SIGNATURE

Date:

WITNESS:

1.

2.

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED
Consumer Service Center

APPLICATION ON COMMERCIAL MATTERS

Consumer No.

Application No: CM

Date:

1. Name and address of consumer :

2. Telephone Number (if any) :

3. Nature of commercial issue (Please tick the relevant issue):
 - a) Title transfer
 - b) Change of Category
 - c) Shifting of service/meter
 - d) Conversion from Single Phase to 3 Phase without additional load.

4. Prescribed format (if any) duly filled up : YES/NO
And signed by the consumer

NOTE : In Case of '**NO**' for **Item 4**, the complaint shall NOT be registered.
The Consumer shall be advised to furnish the same in prescribed
Format.

Signature of Consumer

ACKNOWLEDGEMENT

1. Consumer No. _____ Application No : CM _____
2. Name of Consumer :
3. Date of registration :
4. Nature of commercial issue :

Signature of the authorized person
will stamp

Record of the Application

1. Sent to A.E. / Operation on _____
2. Reply received from A.E. / Operation on _____
3. PRs sent to A.E / Operation on _____
4. Shifting due on _____

CENTRAL POWER DISTRIBUTION COMPANY OF ANDHRA PRADESH LIMITED
Consumer Service Center

From: _____ To _____
Officer on Duty _____ Sri
Customer Service Centre

Lr No : CSC / _____ / D.No: _____ /2001 Dt.

Sir,

Sub :- Commercial Matter _____ of your service at _____ Reg.

Ref :- Your application dated : _____

Your application is registered with Regd.No. : _____ and the acknowledgement is enclosed herewith.

The A.E / Operation / _____ will arrange to inspect your premises before _____ and for _____

Yours faithfully

Officer on Duty

Copy to : A.E / Operation / _____, along with the application in original.

He is requested to arrange for inspection of the premises on _____ and arrange for inspection of the premises before _____. The amounts payable by the consumer may be indicated before _____. Necessary communication will be issued from the Centre for payment of the charges.