

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Municipal Administration Department - Establishment - Transfer of Teachers of Government Schools, Z.P. Schools, M.P.P. Schools to Nagar Panchayats/Municipalities/Municipal Corporations and vice-versa - Guidelines - Issued.

MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (G2) DEPARTMENT

G.O.Rt.No.932

Dated 19.08.2006

Read the following:-

1. G.O.Rt.No.1280, MA & UD (G2) Dept., Dt.05.09.2005.
2. From the Commissioner & Director of Municipal Administration., A.P., Hyderabad, Lr.Roc.No.18079/2005/K3, Dt.18.11.2005 and 01.05.2006.

ORDER :

In the reference 1st read above, Government have constituted the Committee to frame a transfer policy with certain guidelines for transfer of teachers working in M.P.P. Schools, Z.P.P. Schools and Government Schools to Nagar Panchayats/Municipalities/Municipal Corporations and vice-versa in the State with the following members :-

1. Commissioner & Director of Municipal Administration. A.P., Hyderabad. - Chairman / Convenor
2. Commissioner & Director of School Education, Hyderabad. - Member
3. Commissioner of Panchayat Raj Department, Hyderabad. - Member
4. Nominee of Centre for Good Governance, Hyderabad. - Member

2. In the reference 2nd read above, the Commissioner & Director of Municipal Administration has submitted draft guidelines for transfer of teachers working in M.P.P. Schools, Z.P.P. Schools and Government Schools to Nagar Panchayats/Municipalities/Municipal Corporations and vice-versa.

3. Government, after careful examination of the proposals, hereby issue the following guidelines with regard to transfer of teachers working in M.P.P. Schools, Z.P.P. Schools and Government Schools to Nagar Panchayats, Municipalities and Municipal Corporations and vice-versa.

- 1) The transfers should be considered only within the ambit of G.O.610, G.A.(SPF.A)Dept., dt.30-12-1995 and the Presidential Order on Six Point Formula.
- 2) Transfers from one Nagar Panchayat, Municipality, Municipal Corporation/MPP/ZPP/Government Schools to another Nagar Panchayat/Municipality/ Municipal Corporation and vice-versa within the District may be allowed.
- 3) Inter-District transfers from one Nagar Panchayat, Municipality, Municipal Corporation/MPP/ZPP/Government Schools to another Nagar Panchayat/Municipality/Municipal Corporation and vice-versa shall be allowed as per Presidential Order for which proposals will be sent by Commissioner & Director of Municipal Administration/Director of School Education to the Government.

(p.t.o.)

- 4) Commissioner & Director of Municipal Administration/ Director of School Education shall be the authority for approval of transfer of all the teachers (S.G.T./Pandits/School Assistants) seeking transfer from M.P.P. Schools, Z.P.P. Schools and Government Schools to Nagar Panchayats/Municipalities and vice-versa respectively.
- 5) In so far as transfers relating to teachers seeking transfers to and from Municipal Corporations, Government shall issue necessary orders, based on the recommendation of the Commissioner & Director of Municipal Administration/ Director of School Education.

6) Criteria for transfer of teachers:

- i) **The teachers should have completed not less than 8 years of Immediate past service in the schools of Municipal Administration Department or ZPP/MPP/Government Schools.**
- ii) The teachers who are retiring within 2 years shall not be considered for transfer.
- iii) Teachers shall be transferred against an existing / clear vacancy falling under relevant roster point as on the date of orders to be issued.
- iv) Transfers shall be effected only with the prior consent of the Municipal Council concerned and with the consent of the District Education Officer/ Director of School Education/ Commissioner & Director of Municipal Administration to relieve / admit the transferred teacher.
- v) The transferred teacher shall take last rank in the category / cadre to which he/she belongs in the new unit where he/she is proposed to be transferred and shall forego his/her seniority in the local cadre from which transfer is sought.
- vi) These guidelines are not applicable to teachers working in Government Aided Schools.
- vii) **Preferential categories in order of preference for transfers of teachers for which the period of minimum service required shall be three years.**
 - (a) **Physically challenged: Those with not less than 70% Disability.**
 - (b) **Widows.**
 - (c) **Medical Grounds:-** The teachers or their immediate dependents who are suffering with the following diseases and certified by the Doctor not below the rank of Civil Surgeon of a Government Hospital.
 1. Cancer
 2. Heart ailments
 3. Neurological problems
 4. Bone T.B.
 5. Kidney transplantation
 6. Dialysis
 - (d) **Spouse case:** Only one of the spouses shall be shifted duly following the prescribed procedure, where either of the spouse is employed in State Government / Central Government / Universities/ Local Bodies/ Public Sector Undertakings and Government aided institutions.
- viii) The transfers shall be effected once in a year i.e., during summer vacation or when Government lifts ban on general transfers.

7) Submission & Scrutiny of transfer proposals:

- i) The applicants who are seeking transfers to Nagar Panchayats/Municipalities/ Municipal Corporations from Government

Schools/ Z.P.P. Schools/ M.P.P. Schools shall submit applications to the District Education Officer concerned who in turn will get the concurrence of Municipal Council as per the criteria mentioned and send proposal to Director of School Education to issue No Objection Certificate taking an overall view as to the availability of sufficient number of teachers in the category concerned and send the proposal to Commissioner & Director of Municipal Administration for further action.

- ii) The applicants who are seeking transfers from Nagar Panchayat/ Municipality/ Municipal Corporation to Government School/ ZPP School/ MPP School shall submit the application to concerned Municipal Commissioner who will scrutinize as per criteria mentioned and obtain No Objection Certificate from District Education Officer concerned and send proposal to Commissioner & Director of Municipal Administration. The Commissioner & Director of Municipal Administration after scrutiny may send the proposal with No objection Certificate to Director of School Education for further action. In respect of proposal of Municipal Corporations, Director of School Education will send the proposal to Government in School Education Department who will take further action in consultation with Municipal Administration & Urban Development Department.
- iii) The whole exercise of transfers shall be completed within the date of closure of ban on transfers or within a period of 30 days in case of summer vacation.
- iv) All the Municipal Commissioners of Nagar Panchayats/Municipalities/ Municipal Corporations wherever Municipal Schools are under their control shall submit the vacancy position of teachers of all categories including specialized subjects to Commissioner & Director of Municipal Administration by 31st March of every year.
- v) Since the transfers falling in the category are against clear vacancy and with resolution from concerned Nagar Panchayat / Municipal Council /Municipal Corporation, the guidelines relating to counseling will not be applicable.

4. The Commissioner & Director of Municipal Administration/ Director of School Education shall take further necessary action in the matter accordingly.

5. This order issues with the concurrence of Finance Department vide their U.O.No.4168/659/A2/W&M/06, dt.11-08-2006.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

VEENA ISH
SECRETARY TO GOVERNMENT

To

The Commissioner & Director of Municipal Administration, Hyderabad
The Director of School Education, Hyderabad.

The Commissioner of Panchayat Raj Department, Hyderabad.

The Director General, Center for Good Governance, Hyderabad.

Copy to the School Education Department- for information.

Copy to Panchayat Raj & Rural Development Department- for information.

Copy to Prl.Secy to Chief Minister - for information.

Copy to P.S to Minister(MA&UD) - for information.

Copy to all Sections In MA&UD Department.

Copy to all Senior Officers In MA&UD Dept - for information.

Copy to PS to Secy(V)/Secy(SPS),MA&UD Dept - for information.

SF/SC

//Forwarded::By Order//


SECTION OFFICER 28/06